

Organization Information

Organization Name	
Contact Name	
Mailing Address	
Telephone	
Email	
Charitable Number (if applicable)	

Has your organization received a grant from DVCF in the last five years?

Year	Amount	Project Description
2017		
2016		
2015		
2014		
2013		

New Project Information:

Project Name	
Amount Requested	
Project Start Date	
Project End Date	

Check which category(s) your project falls under:

<input type="checkbox"/>	Arts/Culture	<input type="checkbox"/>	Local Projects
<input type="checkbox"/>	Children/Youth	<input type="checkbox"/>	Social Services
<input type="checkbox"/>	Education	<input type="checkbox"/>	Sports/Recreation
<input type="checkbox"/>	Health	<input type="checkbox"/>	Other (Must Specify)

Check what type of grant is being requested:

<input type="checkbox"/>	Specific or Demonstration Project	<input type="checkbox"/>	One-Time Capital Project
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Brief explanation of project:

How will this project benefit the community?

Brief explanation of your organization:

How will the Drayton Valley Community Foundation be recognized?

How will you measure the outcomes of the project?

Checklist of Required Documents

	List of Board of Directors and Officers.
	Most recent audited financial statements (if audited financials are not available provide most recent trial balance and balance sheet).
	Income and expense budget for current year.
	A detailed project budget, including copies of at least two quotations for all capital acquisitions.

*Note: All of the above attachments must be included with your grant application in order to be reviewed. If any of these attachments are missing your grant application will not be submitted to the Granting Committee.

Authorization:

This grant application must be signed by a Chairperson, President or Treasurer of the organization:

Name	
Position	
Signature	
Date	

For Administration Purposes Only:

Date Received	
Proposed Fund	
Dollar Amount	

PROJECT BUDGET

Project Expenditures:

Items

Cost

Salaries/benefits

\$ _____

Professional fee/honoraria

\$ _____

Capital (specify):

\$ _____

\$ _____

\$ _____

Other (specify):

\$ _____

\$ _____

\$ _____

Total Project Expenditures

\$ _____

Project Funding:

<u>Sources of Revenue</u>	<u>Assured</u>	<u>Potential</u>	<u>Contact/Telephone</u>
Funding on hand:	\$ _____		
Requested from the <i>Drayton Valley Community Foundation:</i>	\$ _____	\$ _____	_____
Other Foundations:			
_____	\$ _____	\$ _____	_____
_____	\$ _____	\$ _____	_____
Government(specify):			
_____	\$ _____	\$ _____	_____
_____	\$ _____	\$ _____	_____
Other (specify):			
_____	\$ _____	\$ _____	_____
_____	\$ _____	\$ _____	_____
_____	\$ _____	\$ _____	_____
Total Project Revenue:			\$ _____